



OFFICE OF THE

**SENIOR CIVIL JUDGE
ADMINISTRATION, MARDAN**

Phone# 0937-9230332

No: 150-95/SCJ (Admn)/MRD

Dated: 22/02/2025

OFFICE ORDER

The following officials are hereby ordered for assigning the duty to collect release warrants etc. from the court of District & Sessions Judge, all appellate courts & courts of Judicial Magistrate District Headquarter, Mardan and deliver them to Central Prison, Mardan, on daily basis in the best interest of public as per the following schedule. All the concerned courts are required to hand over such orders to the designated officials before 30 minutes of closing hours to ensure sufficient time for dispatch.

S#	Dates of duty	Name of official	In case of leave of official his alternate
01	Monday	Mr. Hukam Dad, Naib Qasid/chowkidar (0313-8966885)	Next in roster
02	Tuesday	Mr. Muhammad Ali, Naib Qasid (0316-0904302)	Next in roster
03	Wednesday	Mr. Zohaib Shah, Naib Qasid (0315-9709124)	Next in roster
04	Thursday	Mr. Sarfaraz, Naib Qasid (0315-8190514)	Next in roster
05	Friday	Mr. Wakeel Ahmad, Naib Qasid/chowkidar (0313-5719793)	Next in roster
06	Saturday	Mr. Yasin, Naib Qasid/daftari (0343-9175068)	Top in roster


(MUHAMMAD HAYAT)
Senior Civil Judge (Admn)
Mardan

Endst: No. & Date Even.

Copy forwarded for information to the:

1. Worthy District & Sessions Judge, Mardan
2. All Judicial Officers at District Mardan.
3. Superintendent, Central Prison, Mardan.
4. President, District Bar Association, Mardan.
5. Officials concerned.
6. Office copy.


Senior Civil Judge (Admn)
Mardan



OFFICE OF THE

SENIOR CIVIL JUDGE ADMINISTRATION, MARDAN

OFFICE ORDER

The following posting/transfer amongst the ministerial staff is hereby ordered in the interest of public service with immediate effect.

S.#	Name of Officials with Designation	Transferred from office/court	Transferred to office/court
1.	Muhammad Shehryar, (Process Server)	Tehsil Takht Bhai	Civil Nazir, Mardan


(Muhammad Hayat)
Senior Civil Judge (Admn)
Mardan

Ends No. 186-89 /SCJ (Admn)

Dated Mardan, 21/02/2025.

Copy for information to:

- 1 The worthy District and Sessions Judge, Mardan.
- 2 Judicial Officer concerned.
- 3 Official concerned.
- 4 Office record.


Senior Civil Judge (Admn)
Mardan