

DISTRICT LEGAL EMPOWERMENT COMMITTEE, MARDAN

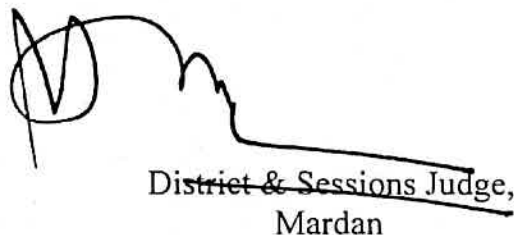
SOPs FOR LEGAL AID ON STATE EXPENSE

Step – 1. If the Superintendent or the concerned Court encounters an accused who cannot afford a lawyer, they should forward the list to the Office of the District and Sessions Judge, Mardan, along with a recommendation regarding the applicant's financial situation. If the Judge or Superintendent cannot determine the applicant's means, they should note this as "**not sure**" on the list.

Step – 2. Mr. Hamad Khan, CO/SO, will promptly process this request and share it with the learned Senior Civil Judge (Admn) and the Deputy Commissioner, Mardan, within seven (7) days of receiving the list.

Step – 3. The learned Senior Civil Judge (Admn) will obtain a report on the applicant's eligibility through the Process Serving Agency, while the Deputy Commissioner will do so through his staff within 7 days of the receipt.

Step – 4. Upon receiving the report, the matter will be presented to the Chair, who will make a decision regarding eligibility based on the report. This will be documented in the minutes. The agreement of the various members will be sought through circulation.



District & Sessions Judge,
Mardan

Dated . 21.03.2025

Copy to:-

1. All Judicial Officers
2. Members of the Committee
3. In-Charge IT to share on official website
4. Office copy