



**The
PESHAWAR HIGH COURT
Peshawar**

All communications should be addressed to the Registrar Peshawar High Court, Peshawar and not to any official by name.



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No. 2675-76 /SDJ/HRW/ADMIN

Dated Pesh the 8/4/2025

To,

1. All the District & Sessions Judges/Zilla Qazis, Khyber Pakhtunkhwa.
2. All Ex-Cadre Judges in the Province.

Subject: DIRECTIVES REGARDING SUBMITTING MEDICAL LEAVE APPLICATIONS

Dear Sir/Madam,

I am directed to refer to the subject noted above and to say that the competent authority has expressed serious concern over the submission of medical leave applications by judicial officers without attaching the medical certificate on the prescribed form (copy enclosed), thereby overlooking the directives of this Court on the subject as outlined on page 770 and 772 of the Judicial Estacode, 2021.

In light of the above, His Lordship has directed that henceforth, applications for leave on medical grounds should be supported by the diagnosis report of a medical specialist, endorsed by the medical superintendent of the concerned Hospital. Judicial officers are further instructed to strictly follow the directions of this court contained on page 770 and 772 of the Judicial Estacode, 2021.

MAMREZ KHAN KHALIL

Additional Registrar

Administration

Endst No. _____ /SDJ/HRW/ADMN

Dated Pesh the ___/___/2025

Copy for information to the District & Sessions Judge, Swat w/r to his office letter No. 574/E.B, dated 20.03.2025.

MAMREZ KHAN KHALIL

Additional Registrar

Administration

FORM OF MEDICAL CERTIFICATE

Signature of applicant _____

MEDICAL CERTIFICATE FOR CIVIL SERVANTS RECOMMENDED FOR LEAVE OR EXTENSION

I, _____ after careful _____ personal examination of the case, hereby certify that, _____ whose signature is given above, is suffering from _____ and I consider that a period of absence from duty of _____ more with effect from _____ is absolutely necessary for the restoration of his / her health.

Dated, the _____

Government Medical Attendant

APPLICATION FOR LEAVE

Notes:--Item 1 to 9 must be filled in by all applicants, Item 12 applied only in the case of Government servants of Grade 16 and above.

1. Name of applicant.
2. Leave Rules applicable.
3. Post held.
4. Department or office.
5. Pay
6. House rent allowance / conveyance allowance or other compensatory allowances drawn in the present post.