

DISTRICT DEVELOPMENT COMMITTEE



OFFICE OF THE DISTRICT & SESSIONS JUDGE MARDAN

TENDER SOLICITATION DOCUMENTS

for procurement of

*Solarization and E-Library for District Headquarter Mardan,
Tehsil Takhtbhai and Tehsil Katlang*

ACCESS TO JUSTICE DEVELOPMENT FUND (AJDF)

Phone No. 0937-9230201

Email: dsjmardan@yahoo.com

<https://mardandc.peshawarhighcourt.gov.pk/public/app/tenders>

NOTE

The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc.

Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

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INTRODUCTION

Office of the District & Sessions Judge, Mardan invites Sealed Bids, subject to availability of funds, from the original manufacturers authorized dealers, distributors / suppliers registered with Income Tax and Sales Tax Departments (GST) for the following supplies.

Open Competitive bidding "*Single Stage Two Envelope*" bidding procedures shall be used in light of Chapter II clause (2-a) of the *Khyber Pakhtunkhwa, Public Procurement Regulatory Authority (KPPRA) Rules 2014*.

Description	Dates
<i>Last Date and Time for Bid submission</i>	__03/02/2026 by 12:00 pm
<i>Bid Security</i>	2% of the bid in PKR

INSTRUCTIONS TO BIDDERS

- Any information about the tender or standard bidding documents can be obtained from Office of the District & Sessions Judge, Mardan during office hours before the date of tender opening or downloaded from the official website *mardandc.peshawarhighcourt.gov.pk*.
- This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) 2014.
- 2% of total bid amount as Earnest Money/security deposit should be attached with the tenders, in the shape of Call Deposit, in favour of District & Sessions Judge Mardan. Tenders with Cross Cheque/ Banker's Cheque, demand draft and without call deposit shall not be entertained. The Earnest Money of the unsuccessful bidders, however, shall be returned after approval/finalization of the tender.
- The bids will be opened on **03/02/2026 at 12:30 PM** in presence of the bidders or their authorized representatives who choose to attend.
- Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder. Delay on part of the bidder or courier service shall not be entertained.
- All the bidders are required to provide the bids relating documents as per rules in envelop.
- The bid security/earnest money may be forfeited:**
 - In the case of a successful bidder failing to sign the contract or supply the equipment within the specified delivery time period.
- The procuring entity shall disqualify a supplier or contractor if it finds, at any time;**
 - That the information submitted by him concerning his qualification as supplier or contractor was false and materially inaccurate or incomplete.
- No erasing / cutting etc. shall be allowed on the offer; such erasing/cutting etc. will lead to rejection of offer.
- Price quoted must be in Pak Rupees and must include all applicable taxes. If not specifically mentioned in the tender/quotation, it will be presumed that the price includes all the Government Taxes.

13. Supplier shall entirely be responsible for all taxes, duties, license fees etc incurred until delivery of the contracted goods to the Procuring Agency.
14. Firms shall give warranty with parts and After Sale Services for the equipment they offer.
15. Installation of equipment shall be the responsibility of successful bidder.
16. In case, even if after delivery, the technical committee of the office found the items/equipment defective, low quality, not working properly, or any other fault, the competent authority has the right to return the defective items/equipment for replacement or may award the bid to the next lower bidder after cancellation of his supply order.
17. The Authority reserves the right to increase/decrease, reject any or all tenders with cogent reasons.
18. Incomplete, ambiguous, and conditional bids shall not be entertained.
19. Bids can be submitted by post or delivered directly in the office of Undersigned.

ELIGIBILITY CRITERIA

Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.

- ✓ The bidder must be registered with Income / Sales Tax Department / NTN as per prevailing latest tax rules.
- ✓ The bidder must provide proof of inclusion in the Active Taxpayer List (ATL) for both Sales Tax and Income Tax.
- ✓ The bidder must have PEC Registration (Active) with Solar Code in case of Solarization.
- ✓ The bidder shall provide an undertaking that the bidder has never been declared as black listed in past by any institution duly attested by Oath Commissioner/Notary public.
- ✓ Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization.
- ✓ If the bidder provides details concerning his qualifications as false/incorrect or incomplete, the legal proceedings shall be initiated against him.

LETTER FOR TENDER

Tender Reference No. as per KP-PPRA _____

To:

**The Chairman, District Development Committee,
Establishment of District & Sessions Judge, Mardan.**

Dear Sir/Madam,

1. Having examined the Bidding Document, we, the undersigned, being a company doing business under the name _____ and address _____ and being duly incorporated under the laws of Pakistan hereby offer to supply and install the bid Goods.
2. We, the undersigned, offer to supply and deliver the bid Goods in conformity with the said Bidding Document for the sum of Rs. _____. In words (_____)
3. As security for due performance of the undertakings and obligations of this bid, we submit herewith an Earnest Money/Bid Security 02% of the bid.
4. We undertake to deliver and complete the supply and installation within the time as provided in the Schedule of Requirement Form.
5. We agree to abide by this bid up to its validity period as mentioned in the Bidding Data Form and it shall remain binding upon us and may be accepted by us at any time before the expiry of that period.
6. We understand that you are not bound to accept the lowest or any bid you may receive.
7. We do hereby declare that the bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid.

Dated: ____ / ____ / ____

Signature: _____

Name of Bidder: _____

Complete Address: _____

Mobile #: _____

Phone #: _____

Seal: _____

BIDDER’S INFORMATION FORM

M/S: _____

Company Owner’s Name: _____

Company’s Business Address: _____

National Tax Number (NTN) and Date of Registration: _____

Sales Tax Registration Number and Date of Registration: _____

Vendor Number and Date of Registration: _____

Owner’s CNIC #: _____

Mobile/Telephone #: _____

Email: _____

Fax #: _____

Authorized Person’s Name: _____

Authorized Person’s Designation: _____

Authorized Person’s CNIC No: _____

Authorized Person’s Signature: _____

Seal: _____

CONTRACT FORM

This agreement made on ____/____/_____, between the Chairman Purchase/Procurement Committee, establishment of District & Sessions Judge, Mardan (hereinafter called the (“Purchaser”) and [_____] [_____] *name of Supplier (hereinafter called the “Supplier”)*.

Whereas, the Purchaser invited bids for the Goods and has accepted the bid of the Supplier for the supply of all of the Goods and Services in the sum of [_____] figures_____].

Now this agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of Contract referred to.
2. The following documents collectively referred to as “the Bidding Document” shall be deemed to form and be read and construed as part of this agreement, viz.:
 - a. The Bid Form and the Price Schedule Form submitted by the Bidder;
 - b. General Conditions of Contract;
 - c. Special Conditions of Contract;
 - d. The Award of Contract; and
 - e. Earnest Money/ Bid Security;
3. In consideration of the payments to be made by the Purchaser to the Supplier, the Supplier hereby covenants with the Purchaser to provide the Goods in conformity in all respects with the provisions of the Bidding Documents.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods, the tender price.

In witness whereof the purchaser and the supplier hereto have caused this agreement to be executed in accordance with the relevant laws, the day and year first above written.

Signature of the Purchaser: _____ Signature of the Supplier: _____

Date: _____ Date: _____

Seal: _____ Seal: _____

Address: _____ Address: _____

Witness-1: _____ Witness-2: _____

Designation: _____ Designation: _____

CNIC: _____ CNIC: _____

Address: _____ Address: _____

DETAIL SPECIFICATIONS/ REQUIREMENTS

1. COMPLETE SOLAR SYSTEM 06 KW (06 UNITS) with earthing System

- ✓ *The system is designed to cover all loads.*
- ✓ *It will be a hybrid solar power system, capable of drawing power from both photovoltaic (PV) panels and batteries, without feeding electricity back to the grid.*
- ✓ *When the load exceeds the PV generation, the system will draw power from the batteries.*
- ✓ *If PV generation exceeds the load, the surplus energy will be stored in the batteries.*
- ✓ *In case both PV and battery output are insufficient, the system can switch to grid power solely for backup, without exporting any electricity to the grid. 2.*
- ✓ *Contractor shall submit shop drawings of all Electrical, civil and solar photovoltaic complete system Works, including a single line diagram showing all the components of the PV system, DC and AC distribution boards, PV panels lay out and backup systems and wires cross section for all the system to be approved by the Engineer before executing the work.*
- ✓ *As well as the catalogues of each component showing the requested specifications stated at the bill of quantity. All junction boxes and DBs will be lockable type.*

EACH SOLAR SYSTEM UNIT SPECIFICATION

S#	ITEM NAME	SPECIFICATIONS
1)	High-Capacity Hybrid Solar Inverter with Built in MPPT Solar Charge Controller (Inverter)	• 6 kW Power, Dual Output (Branded) • Max. Efficiency: 97.6% • 40–60 V Battery Compatible (Lead-Acid & Lithium-Ion) • Dual MPPT Trackers (150–425 V) • 7.8 kW Max DC Input • Supports up to 15,600 W Solar Panels (up to 600 W per panel) • 240 A Solar Charger • Wi-Fi Monitoring • Smart PV Monitoring Platform • Stick Logger • Silent Operation (<30 dB) • IP65 Ingress Protection • Operating Temperature: −40 °C to +60 °C (Derating above 45 °C) • Grid Backup with 40 A Passthrough • Flexible Grid Connection • Zero Export Support • Supports Generator Connection • RS485 / CAN Communication • Supports Multiple Parallel Units • High Power Factor • High Surge Endurance • Touch Screen Display • Internal SPD • Built-in AC Breaker • Six Time-of-Use Settings • Safe & Reliable Design with 5-Year Warranty
2)	Lithium Battery	• 5.3KWh 48V 100AH Lithium Ion Battery (Branded) Power Wall • Nominal voltage:51.2 V • Capacity:104 Ah • Type: Lithium Ion Battery • Weight: 45 kg • Dimensions: 440 × 581 × 165 mm • With 5-years warranty • Wall Mount/ Rack Mount
3)	Soler Panel	• 590-watt soler panel A Grade Double glass (Branded) • 10 Years Replacement warranty
4)	Solar Panel Frame	• L-2 Stand Full 14-Guage with Bolts • Concrete foundation
5)	DC Earthing	• Installation of earthing system in copper cables /Lightning Arrester, Electrodes, with complete solutions
6)	Cable with all Accessories and Installation	• 10mm PV Solar Cable (branded) 100Meter • 25mm Battery cable 6 Meter • Solar DC SPD KA-PV-2P-1000V • Protector 63A • DC Solar Breaker 63amp • Two pole AC Breaker 63 amp • Single AC Breakers 32amp • DC 125amp Braker& Box for Batteries • Changeover Switches for L1, L2 Load • Voltmeter • PVC Pipes • 40*40 Ducking panel • MC4 Connectors • MC4-Ycable Connectors • DB Box • Complete solution required for solar system installation
7)	Installation Charges	• Installation charges

E-LIBRARY UNIT SPECIFICATION

S. No	Articles/items	Detailed specifications
1	All in one Computer	Processor: 12 th Generation Intel Core i5-12450H Memory: 8GB DDR4, Storage: 256 GB SSD, 1TB HDD Graphics: Intel UHD Display: 24" FHD OS: Windows 11 Pro Backup: Minimum 30 minutes. Along with mouse/keyboard.
2	Printers	A4/Officio/legal Black and White Laser Printer, Print only, Duplex. Print speeds up to 30-35 PPM.USB & Ethernet.
3	Scanner	A3 Document Scanner 13MP High-Resolution CMOS Sensor A3 Scanning in Just 1 Second Patented Asymmetrical LED Lighting for Shadow-Free Results OCR (130+ Languages) – Editable Word/Excel & Searchable PDF Text-to-Speech (TTS) + MP3 Export Multiple Scan Modes: Single, Multiple, Auto, ID Card Barcode & QR Code Recognition UVC/UAC Compatible – Zoom/Teams Classroom Ready Built-in Microphone for Online Demonstrations 3X Digital Zoom Using Software Compact & Lightweight (Ideal for Carrying) USB Type-C Plug & Play Supports Both Windows & macOS One Year Standard Warranty
4	LED	Android LED 65 Inches 4K Android latest model.
5	Water Dispenser	Latest Model, removable tanks, alongside standard hot and cold-water dispensing capabilities. features such as refrigerator compartments, precise temperature control, rustproof tanks,
6	Office Table	
7	Chairs	Revolving Ergonomic Chairs.
8	Stationery	Toners for printers model as per serial No. 02. Computer Papers Legal 80g and 70g.

BILL OF QUANTITY (BOQ)
SOLAR SYSTEM

o	Description of Work	Unit	QTY	RATE	TOTAL
1	6kW Hybrid Inverter: 6kW Power Dual Output (Branded), 97.6% Max Efficiency, 40-60V Battery Compatible: Works with Lead-Acid or Lithium-Ion, Dual MPPT Trackers (150-425V): Optimize solar harvest from various panels. 7.8kW Max DC Input: Handle a larger solar panel array. WiFi Monitoring: Track performance & manage energy from anywhere. Durable (IP65): Built to withstand harsh weather conditions. Safe & Reliable: Integrated protections & 5-year warranty. Silent Operation (<30 dB), Grid Backup (40A Passthrough), Flexible Grid Connection, High Power Factor, Operating Temperature Range: -40°C to +60°C,>45°C Derating	6kW	06		
2	Lithium Battery: 5.3KWh 48V 100AH Lithium Ion Battery (Branded) Power Wall, Nominal voltage:51.2 V, Capacity:104 Ah, Type: Lithium Ion Battery, Weight: 45 kg, Dimensions: 440 × 581 × 165 mm, With 5-years warranty, Wall Mount/ Rack Mount	01	06		
3	Soler Panel: 590-watt soler panel A Grade Double glass (Branded), 10 Years Replacement warranty, L-2 Stand Full 14-Guage with Bolts Concrete foundation	590 w	84		
4	Wiring/Cabling: 10mm PV Solar Cable (branded) 100Meter, 25mm Battery cable 6 Meter, Solar DC SPD KA-PV-2P-1000V, Protector 63A, DC Solar Breaker 63amp, Two pole AC Breaker 63 amp, Single AC Breakers 32amp, DC 125amp Braker& Box for Batteries, Changeover Switches for L1, L2 Load, Voltmeter, PVC Pipes, 40*40 Ducking panel, MC4 Connectors, MC4-Ycable Connectors DB Box	As per actual requirement	06		
5	Earthing: Installation of earthing system in copper cables /Plates, Electrodes, with complete solutions	01	06		
6	Installation: Complete solution required for solar system installation	01	06		
GRANT TOTAL					

Signature & Seal of Contractor

NASRULLAH KHAN GANDAPUR
District & Sessions Judge/Chairman DDC
Mardan

BILL OF QUANTITY (BOQ)
ESTABLISHMENT OF E-LIBRARY

#	Articles/items	Qty	Detailed specifications	RATE	TOTAL
1	All in one Computer	12	Processor: 12 th Generation Intel Core i5-12450H Memory: 8GB DDR4, Storage: 256 GB SSD, 1TB HDD Graphics: Intel UHD Display: 24" FHD OS: Windows 11 Pro Backup: Minimum 30 minutes. Along with mouse/keyboard.		
2	Printers	06	A4/Officio/legal Black and White Laser Printer, Print only, Duplex. Print speeds up to 30-35 PPM.USB & Ethernet.		
3	Scanner	06	A3 Document Scanner 13MP High-Resolution CMOS Sensor A3 Scanning in Just 1 Second Patented Asymmetrical LED Lighting for Shadow-Free Results OCR (130+ Languages) – Editable Word/Excel & Searchable PDF Text-to-Speech (TTS) + MP3 Export Multiple Scan Modes: Single, Multiple, Auto, ID Card Barcode & QR Code Recognition UVC/UAC Compatible – Zoom/Teams Classroom Ready Built-in Microphone for Online Demonstrations 3X Digital Zoom Using Software Compact & Lightweight (Ideal for Carrying) USB Type-C Plug & Play Supports Both Windows & macOS One Year Standard Warranty		
4	LED	06	Android LED 65 Inches 4K Android latest model.		
5	Water Dispenser	06	Latest Model, removable tanks, alongside standard hot and cold-water dispensing capabilities. features such as refrigerator compartments, precise temperature control, rustproof tanks,		
6	Office Table	12	-		
7	Chairs	12	Revolving Ergonomic Chairs.		
8	Lawsite Subscription	06	Lawsite Subscription		
9	Stationery	-	Toners for printers model as per serial No. 02. Computer Papers Legal 80g and 70g.		
GRANT TOTAL					

Signature & Seal of Contractor

NASRULLAH KHAN GANDAPUR
District & Sessions Judge/Chairman DDC
Mardan