



**OFFICE OF THE SENIOR CIVIL JUDGE,
MARDAN**

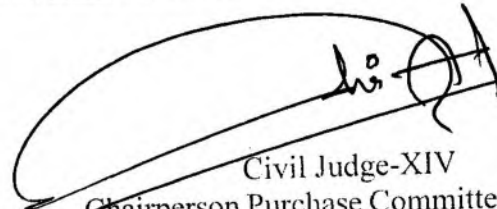
TENDER NOTICE

Office of the Senior Civil Judge, Mardan invites Sealed Bids, subject to availability of funds, from the original manufacturers authorized dealers, distributors / suppliers registered with Income Tax and Sales Tax Departments (GST) for supply/repair of **Plant & Machinery, I.T. Equipment, Hardware, Furniture, Stationery and Other general items.**

Open Competitive bidding "*Single Stage Two Envelope*" bidding procedures shall be used in light of Chapter II clause (2-a) of the *Khyber Pakhtunkhwa, Public Procurement Regulatory Authority (KPPRA) Rules 2014.*

Description	Dates
<i>Last Date and Time for Bid submission</i>	04 / 06 / 2026 by 11:00 AM
<i>Bid Security</i>	2% of the bid in PKR

Any information about the tender or standard bidding documents can be obtained from office of the undersigned on any working day during office hours before the date of tender opening on payment of non-refundable fee of Rs.2,000/-. The advertisement may also be downloaded from www.kppra.gov.pk and www.mardandc.peshawarhighcourt.gov.pk/public/app website.


Civil Judge-XIV
Chairperson Purchase Committee, Mardan
Ph. 0937-9230332
13.5.26

DISTRICT PROCUREMENT COMMITTEE



OFFICE OF THE
SENIOR CIVIL JUDGE
MARDAN

TENDER SOLICITATION DOCUMENTS

for procurement and/or repair/services of

*Plant & Machinery, I.T. Equipment, Hardware, Furniture,
Stationery and other general items*

Regular Budget (2025-26)

Phone No. 0937-9230332

Email: Seniorciviljudgemardan@gmail.com

<https://mardandc.peshawarhighcourt.gov.pk/public/app/tenders>

NOTE

The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc.

Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

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INTRODUCTION

Office of the Senior Civil Judge (Admn), Mardan invites Sealed Bids, subject to availability of funds, from the original manufacturers authorized dealers, distributors / suppliers registered with Income Tax and Sales Tax Departments (GST) for supply/repair of **Plant & Machinery, I.T. Equipment, Hardware, Furniture, Stationery and other general Items (electrification, cleansing etc.)**.

Open Competitive bidding "**Single Stage Two Envelope**" bidding procedures shall be used in light of Chapter II clause (2-a) of the **Khyber Pakhtunkhwa, Public Procurement Regulatory Authority (KPPRA) Rules 2014**.

Description	Dates
<i>Last Date and Time for Bid submission</i>	04 / 06 / 2026 by 11:00 AM
<i>Bid Security</i>	2% of the bid in PKR

INSTRUCTIONS TO BIDDERS

- Any information about the tender or standard bidding documents can be obtained from Office of the Senior Civil Judge (Admn), Mardan during office hours before the date of tender opening or downloaded from the official website *mardandc.peshawarhighcourt.gov.pk*.
- This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) 2014.
- 2% of total bid amount as Earnest Money/security deposit should be attached with the tenders, in the shape of Call Deposit, in favour of Senior Civil Judge (Admn), Mardan. Tenders with Cross Cheque/ Banker's Cheque, demand draft and without call deposit shall not be entertained. The Earnest Money of the unsuccessful bidders, however, shall be returned after approval/finalization of the tender.
- The bids will be opened on **04 / 06 / 2026 at 11:00 AM** in presence of the bidders or their authorized representatives who choose to attend.
- Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder. Delay on part of the bidder or courier service shall not be entertained.
- All the bidders are required to provide the bids relating documents as per rules in envelop.
- The bid security/earnest money may be forfeited:**
 - In the case of a successful bidder failing to sign the contract or supply the equipment within the specified delivery time period.
- The procuring entity shall disqualify a supplier or contractor if it finds, at any time;**
 - That the information submitted by him concerning his qualification as supplier or contractor was false and materially inaccurate or incomplete.
- No erasing / cutting etc. shall be allowed on the offer; such erasing/cutting etc. will lead to rejection of offer.

12. Price quoted must be in Pak Rupees and must include all applicable taxes. If not specifically mentioned in the tender/quotation, it will be presumed that the price includes all the Government Taxes.
13. Supplier shall entirely be responsible for all taxes, duties, license fees etc incurred until delivery of the contracted goods to the Procuring Agency.
14. Firms shall give warranty with parts and After Sale Services for the equipment they offer.
15. Installation of equipment shall be the responsibility of successful bidder.
16. In case, even if after delivery, the technical committee of the office found the items/equipment defective, low quality, not working properly, or any other fault, the competent authority has the right to return the defective items/equipment for replacement or may award the bid to the next lower bidder after cancellation of his supply order.
17. The Authority reserves the right to increase/decrease, reject any or all tenders with cogent reasons.
18. Incomplete, ambiguous, and conditional bids shall not be entertained.
19. Bids can be submitted by post or delivered directly in the office of Undersigned.

ELIGIBILITY CRITERIA

Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.

- ✓ The bidder must be registered with Income / Sales Tax Department / NTN as per prevailing latest tax rules.
- ✓ The bidder must provide proof of inclusion in the Active Taxpayer List (ATL) for both Sales Tax and Income Tax.
- ✓ The bidder shall provide an undertaking that the bidder has never been declared as black listed in past by any institution duly attested by Oath Commissioner/Notary public.
- ✓ Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization.
- ✓ If the bidder provides details concerning his qualifications as false/incorrect or incomplete, the legal proceedings shall be initiated against him.

LETTER FOR TENDER

Tender Reference No. as per KP-PPRA _____

To:

**The Chairperson, Procurement Committee,
Establishment of Senior Civil Judge (Admn), Mardan.**

Dear Sir/Madam,

1. Having examined the Bidding Document, we, the undersigned, being a company doing business under the name _____ and address _____ and being duly incorporated under the laws of Pakistan hereby offer to supply and install the bid Goods.
2. We, the undersigned, offer to supply and deliver the bid Goods in conformity with the said Bidding Document for the sum of Rs. _____. In words (_____)
3. As security for due performance of the undertakings and obligations of this bid, we submit herewith an Earnest Money/Bid Security 02% of the bid.
4. We undertake to deliver and complete the supply and installation within the time as provided in the Schedule of Requirement Form.
5. We agree to abide by this bid up to its validity period as mentioned in the Bidding Data Form and it shall remain binding upon us and may be accepted by us at any time before the expiry of that period.
6. We understand that you are not bound to accept the lowest or any bid you may receive.
7. We do hereby declare that the bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid.

Dated: ____/____/____

Signature: _____

Name of Bidder: _____

Complete Address: _____

Mobile #: _____

Phone #: _____

Seal: _____

BIDDER’S INFORMATION FORM

M/S: _____

Company Owner’s Name: _____

Company’s Business Address: _____

National Tax Number (NTN) and Date of Registration: _____

Sales Tax Registration Number and Date of Registration: _____

Vendor Number and Date of Registration: _____

Owner’s CNIC #: _____

Mobile/Telephone #: _____

Email: _____

Fax #: _____

Authorized Person’s Name: _____

Authorized Person’s Designation: _____

Authorized Person’s CNIC No: _____

Authorized Person’s Signature: _____

Seal: _____

CONTRACT FORM

This agreement made on ____/____/____, between the Chairperson Purchase/Procurement Committee, establishment of Senior Civil Judge (Admn), Mardan (hereinafter called the (“Purchaser”) and [_____] name of Supplier (hereinafter called the “Supplier”).

Whereas, the Purchaser invited bids for the Goods and has accepted the bid of the Supplier for the supply of all of the Goods and Services in the sum of [_____] figures_____].

Now this agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of Contract referred to.
2. The following documents collectively referred to as “the Bidding Document” shall be deemed to form and be read and construed as part of this agreement, viz.:
 - a. The Bid Form and the Price Schedule Form submitted by the Bidder;
 - b. General Conditions of Contract;
 - c. Special Conditions of Contract;
 - d. The Award of Contract; and
 - e. Earnest Money/ Bid Security;
3. In consideration of the payments to be made by the Purchaser to the Supplier, the Supplier hereby covenants with the Purchaser to provide the Goods in conformity in all respects with the provisions of the Bidding Documents.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods, the tender price.

In witness whereof the purchaser and the supplier hereto have caused this agreement to be executed in accordance with the relevant laws, the day and year first above written.

Signature of the Purchaser: _____ Signature of the Supplier: _____

Date: _____ Date: _____

Seal: _____ Seal: _____

Address: _____ Address: _____

Witness-1: _____ Witness-2: _____

Designation: _____ Designation: _____

CNIC: _____ CNIC: _____

Address: _____ Address: _____

DETAIL SPECIFICATION/REQUIREMENT/BOQ

Note: - Quantity can be increased/decreased/dropped subject to availability of funds. Specify Model, where applicable.

S#	ITEM / WORK	SPECIFICATIONS	Model	Qty	Rate
1.	Split ACz	1.5 Ton DC Invertor, Hot & Cold blow		1	
2.	Water Dispenser	3 Tap (Hot, Cold, Fresh)		1	
3.	Bottle Tank for Water Dispenser	19 Litre		1	
4.	UPS/Invertor	24V, 1500W-2000W		1	
5.	UPS/Invertor	12V, 1500W-2000W		1	
6.	Battery	200 Ah, Liquid Acid, Phoenix or equivalent		1	
7.	Battery	100 Ah, Liquid Acid, Phoenix or equivalent		1	
8.	Fan	Wall Bracket Fan, 14"		1	
9.	Fan	Ceiling Fan, 56"		1	
10.	Amplifier	Sound System		1	
11.	Power Audio Mixer	• 4 Channels • Built-in professional power amplifier 2*250w • Individual 5-segment balance adjustment • 16 kinds of DSP reverberation effect • Wireless Bluetooth playback, USD direct playback, • 48V phantom supply • Branded Audio Cables (for connecting with Computer System)		1	
12.	Microphone	• Capsule Type: Condenser • Frequency response: 20-20kHz • Polar Pattern: Hyper Cardioid • Dynamic Range: 85dB • S/N:72dB • Power Supply: PoE: IEEE802.3af: Standard Connection Interface: RJ45 Ethernet • N.W: 1.22kg • Gooseneck Length: 300mm • Base Dimension: 114x160x57mm		1	
13.	Wall mount Speakers	• Frequency response:80 Hz - 20 kHz • Sensitivity: (1 W, 1 m) 90 dB • Rated input: (100 V)30 W • Tapping’s (100 V):100 V line: 330 Ω (30 W) / 500 Ω (20 W) / 670 Ω (15 W) / 1 kΩ (10 W) / 2 kΩ (5 W) • Rated impedance:8 Ω • Speaker component:12 cm dynamic cone-type speaker, 2.5 cm balanced dome tweeter • Operating temperature: -10°C to +50°C • Finish: ABS resin, off-white (RAL 9010 or equivalent) • Dimensions:196 x 290 x 150 mm (W x H x D) • Weight:2.5 kg Dust / Water protection: IPX4 (can be installed vertically or horizontally)		1	
14.	Printer	Duplex, having refillable Toner Cartridge, without chip		1	
15.	Photo Copier Machine			1	
	Machine Type	Enterprise Multifunctional Laser Printer			
	Functions	Print, Copy, Scan, Multitasking Supported			
	Print Speed (Black)	Up to 57 - 60 ppm (Pages Per Minute)			
	First Page Out	As fast as 8.5 seconds			
	Print Quality	Up to 1200 x 1200 dpi			
	Monthly Duty Cycle	Up to 250,000 pages			
	Recommended Volume	5,000 to 28,000 pages per month			
	Processor Speed	800 MHz			
	Memory (RAM)	1.5 GB (Upgradeable to 2.0 GB)			
	Duplex Printing	Automatic (Standard)			
	Display	8.0-inch Color Touchscreen			
	Scanner Type	Flatbed & ADF (Single-pass duplexing)			
	ADF Capacity	100 Sheets			
	Copy Zoom	25% to 400%			
	Connectivity	Gigabit Ethernet (Built-in), Hi-Speed USB 2.0			
	Power Consumption	970 Watts (Active Printing)			
	Warranty	One-year Onsite Warranty			

16.	Document Scanner	- Throughput Speeds (Color):80 PPM /160 IPM @300 DPI Color - Imaging Technology & Paper path: Dual RGB LED Illumination CIS (CMOS) - Document Thickness:27-433 g/m2 (7.2-160 lb) paper - Document Feeding Capacity:80 Sheets of 80g/m2 (20lb) Paper - Connectivity & Daily duty Cycle: USB 3.2 Gen 1x1,USB 2.0 Compatible & 10,000 Sheets or higher - Physical Demonstration & Brands: Marking by Technical Committee members upon physical demonstration at the time of submission of tender submission with detailed test and trail & USA, Japan, & Europe only - Warranty: 01 year warranty - Manufacturer authorization/ affidavit on stamp paper for support during warranty period.		1	
17.	Laptop			1	
	Type	Branded Laptop			
	Processor	Intel Core i5 12th Generation or above			
	Memory / RAM	8 GB RAM			
	Storage	512 GB SSD			
	Ports	HDMI, Microphone Combo Jack			
	Speaker	Standard Internal Speaker			
	Wireless	Built-in Wireless Card			
	LAN	External Branded USB Gigabit LAN Card			
	Display	15.5-inch Display			
	Operating System	Genuine Licensed Windows 10 Pro 64-bit			
	Keyboard	Numeric Keyboard			
	Touchpad	Built-in Touchpad			
18.	Desktop Computer			1	
	Type	Branded Desktop Computer			
	Processor	Intel Core i5 12th Generation or above			
	Memory / RAM	8 GB RAM			
	Hard Disk	500 GB HDD			
	SSD	256 GB SSD			
	Ethernet	Intel Gigabit Network Connection			
	Wi-fi	Built-in Wi-Fi Card			
	Ports	VGA / HDMI, Microphone Combo Jack			
	Speaker	Standard Internal Speaker			
	LED Screen	21.5-inch display, IPS panel, Full HD 1920 × 1080 resolution, 60 Hz refresh rate, 16:9 aspect ratio, 250 cd/m² brightness, 1000:1 contrast ratio, 6 ms response time, 178°/178° viewing angle, LED backlight, 16.7 million colors, HDMI 1.4, Display Port 1.2, VGA, USB 3.0 and USB 2.0 ports, tilt/pivot/swivel/height adjustable stand, VESA 100 × 100 mm mounting support, 17 W typical power consumption			
	Cables	Brand-specific Power Cable and VGA Cable			
	Power Cables	Imported Electric Power Cable			
	Operating System	Licensed Windows 10 Pro 64-bit			
	Keyboard	Branded USB Numeric Keyboard			
	Mouse	Branded USB Laser Light Optical Mouse, 2 Buttons			
19.	Cable	Printer Data Cable		1	
20.	Cable	Power Cable (1 meter)		1	
21..	Cable	HDMI to VGA		1	
22.	Cable	HDMI to Dual VGA		1	
23.	Cable	HDMI to Dual HDMI		1	
24.	Cable	VGA Splitter (1-to-2)		1	
25.	Cable	HDMI Splitter (1-to-2)		1	
26.	LED Screen	24 Inches		1	
27.	Keyboard + Mouse	Wireless		1	
28.	Keyboard	USB Connector		1	
29.	Mouse	USB Connector		1	
30.	Computer Table	Wooden, Normal Size		1	

31.	Table	Wooden, Executive		1	
32.	Tea Table	Wooden, 2' X 2'		1	
33.	Tea Table	Wooden, 2' X 4'		1	
34.	Chair	Executive, Revolving, Foam Rexene covered, for Presiding Officer		1	
35.	Chair	Computer Revolving Chair, Ergonomic		1	
36.	Chair	Metal frame Office Chair, Cane		1	
37.	Cupboard	Steel, 2 doors, 3 shelves		1	
38.	Rack	wooden, 1 middle shelf		1	
39.	Out-door Litigants Benches	Wooden with backrests, Metal frame,		1	
40.	Ladder	Aluminum Extendable/Flexible		1	
41.	LED Light	15W approx.		1	
42.	LED Light	18W approx.		1	
43.	LED Light	25W approx.		1	
44.	LED Light	45W approx.		1	
45.	LED Light	75W approx.		1	
46.	Power Plug	for AC/Heater, Heavy Duty		1	
47.	Power Extension Board			1	
48.	Power Protector	(Voltage, Current)		1	
49.	Notice Board	2' X 3'		1	
50.	Paper	70g, Folio, Copymat or equivalent		1	
51.	Paper	70g, Folio, AA or equivalent		1	

52.	High-Capacity Hybrid Solar Inverter with Built in Dual MPPT Solar Charge Controller (Inverter)	• Hybrid Solar Inverter 8kw • (On-Grid + Off-Grid + Battery) • Phase: Single Phase (220/230V AC) • Rated Power: 8 KW (8000 Watts) • 2. Solar Input (PV Side) • Maximum PV Power: Up to 10.4 KW • MPPT Trackers: Dual MPPT (2 trackers) • MPPT Voltage Range: 150V – 850V DC • Maximum PV Voltage: Up to 500V–850V DC • 3. Battery Specifications • Battery Type: Lithium-ion / Lead-acid compatible • Battery Voltage: 48V / High Voltage (Model dependent) • Charging Current: Up to 190A • BMS Communication: Supported (CAN/RS485) • 4. AC Output / Grid Features • Output Voltage: 220/230V AC • Output Frequency: 50Hz • Output Type: Pure Sine Wave • Efficiency: Up to 97.6% • Power Factor: ~1.0 (Unity) • 5. Operational Features • Hybrid Operation: Solar + Battery + Grid Priority Modes • Automatic Switching: Yes (Seamless changeover) • Parallel Operation: Up to 16 units • Generator Compatibility: Supported • Zero Export Function: Available • 6. Protection & Safety • Overload Protection • Short Circuit Protection • Over/Under Voltage Protection • Anti-Islanding Protection • Surge Protection (SPD) • Temperature Protection • 7. Monitoring & Communication • Display: LCD / Touch Display • Communication: WiFi, RS485, CAN • Remote Monitoring: Mobile App & Web Portal • 8. Mechanical & Environmental • Protection Rating: IP65 (Dust & Waterproof) • Operating Temperature: -20°C to +60°C • Installation: Indoor/Outdoor • Cooling: Smart Cooling System • 9. Warranty • Warranty: 5 to 10 Years (as per manufacturer policy) • 10. Compliance • Certifications: CE / IEC / UL (or equivalent)			
53.	Lithium Battery	• 5.3KWh 48V 100AH Lithium Ion Battery (Branded) Power Wall • Nominal voltage:51.2 V • Capacity:104 Ah • Type: Lithium Ion Battery • Weight: 45 kg		pg. 9	

		• Dimensions: 440 × 581 × 165 mm • With 5-years warranty • Wall Mount/ Rack Mount			
54.	Solar Panel	• 585 to 610 watt solar panel A Grade Double glass (Branded) • 10 Years Replacement warranty			
55.	Solar Panel Frame	• L-2 Stand Full 14-Gauge with Bolts • (Concrete foundation Length 18”inch Width 18”inch Height 18”inch)			
56.	DC Earthing	• Installation of earthing system in copper cables /Lightning Arrester, Electrodes, with complete solutions			
57.	Cable with all Accessories and Installation	• 10mm PV Solar Cable (branded) 100Meter • 25mm Battery cable 6 Meter • Solar DC SPD KA-PV-2P-1000V • Protector 63A • DC Solar Breaker 63amp • Two pole AC Breaker 63 amp • Single AC Breakers 32amp • DC 125amp Breaker & Box for Batteries • Changeover Switches for L1, L2 Load • Voltmeter • PVC Pipes • 40*40 Ducting panel • MC4 Connectors • MC4-Ycable Connectors • DB Box • Complete solution required for solar system installation			
58.	Installation Charges	• Installation charges			

Signature & Seal of Contractor/Supplier